

Allowable Title II, Part A, Activities

The list below provides a quick reference for allowable expenses to be paid out of Title II, Part A, funds. Detailed information is available in Section F of the *Title II, Part A, Non-Regulatory Guidance*.

- **Coursework for teachers and paraprofessionals to become highly qualified.** This should be the highest priority of the LEA to ensure Highly Qualified status of all personnel.
- **Fees for tests that teachers and paraprofessionals need to take in order to be deemed highly qualified.** (e.g., Praxis)
- **Professional development for teachers in federal core content areas.** The term “core academic subject” means English, reading or language arts, mathematics, science, foreign languages, civics and government, economics, arts, history, and geography [Section 9101(11)]. (Special education and ESL are also allowable.)
- **Professional development activities for principals.**
- **Professional development activities for paraprofessionals.** Preference should be given to assisting paraprofessionals working toward full teacher certification.
- **Materials related to professional development activities.** Materials are to be for teacher/principal/paraprofessional use only. Classroom materials expenses that are for student use are not allowable.
- **Travel expenses related to professional development activities.** These expenses should be consistent with state travel regulations.

Note that professional development activities should be aligned with the requirements outlined in the document, *High Quality Professional Development Criteria*. Activities should be ongoing and sustained. Conferences are allowable when they are part of a comprehensive professional development plan. Consideration should be given toward requiring conference participants to provide turn-around training to colleagues that should involve meaningful training sessions or learning community types of activities.

- **Salaries to hire highly qualified teachers to reduce class size.** The hiring of teachers for class-size reduction under NCLB guidelines is not necessarily limited to K-3 if the LEA’s needs assessment indicates high class sizes in other grade levels/ core subjects. Teachers hired with II, Part A, funds **must** be highly qualified **at the time of hire**.
- **Recruitment costs and materials.**
- **Recruitment costs for hard-to-staff positions.** Examples may include signing bonuses for hard-to-staff positions in targeted schools or subjects, relocation costs, scholarships, or salary differentials
- **Coursework or incentives for teachers to pursue additional certifications or endorsements.** This should be based on the needs assessment and preference given to critical shortage areas, such as earth science, mathematics, special education, etc.

- **National Board Certification costs or incentives.**
- **Mentoring programs or stipends for new teachers.** Note that this does not include student mentoring programs.
- **Administration costs associated with coordinating professional development activities.**
- **Training to increase parental involvement.**